



### **Policies/ Rules/Regulations**

1. All artwork must be the original work of the accepted artist only. No agents, proxies, or commercial dealers are permitted.
2. No Buy/ Sell exhibitors are permitted. We appreciate the efforts of all exhibiting artists to help us to identify buy/sell violators. This is a violation of our rules and exhibitors will be told to pack up and leave. No refunds will be made.
3. Juried exhibitors MUST BE PRESENT during the entire 2 day festival
4. Collaborative Work- Artists accepted as a team may only exhibit the collaborative work for which they were accepted
5. Exhibitors who dismantle their booths early- before 4PM Sunday- will likely not be invited to return to the festival.
6. No commission on sales is charged by the festival.
7. Exhibitors are responsible for paying the Florida sales tax (tax reporting forms will be provided in the artist registration packet)
8. Jury Fee of \$40 is required of all applicants (Halifax Art Festival prize money winners of 2016 are exempt).
9. Each artist must enter individually unless the art is a collaborative effort.
10. Artists may only exhibit artwork in their approved category (or categories)
11. Artists submitting in additional categories using one booth will pay one space fee, but a separate application/jury fees must be provided for each artistic category. Artists must exhibit a minimum of four (4) pieces per qualified category.
12. Work eligible for FINE ART judging must be original work done since 2015. No art work that has been previously awarded in this festival will be eligible for judging. This rule will be enforced.
13. Prints must be signed and numbered and limited to 1000. No laser prints.

14. Ceramics that are hydraulic pressed are not permitted.

15. All displays will be viewed at intervals throughout the Festival to assure that all rules are being followed. Violation will result in the artist being asked to remove his/her unacceptable material from the show.

16. One jury artist exhibitor per space, unless juried in as collaborative team

17. Note that Fine Art has early judging on Saturday.

- CRAFT Exhibits must be in place on Saturday before 10:00AM and until 5:00 PM and Sunday before 10:00 AM until 4:00 p.m.
- FINE ART Exhibits must be in place before 8AM for judging on Saturday with festival hours from 10 AM to 5PM, and Sunday before 10 AM to 4 PM.

**18. Vehicles will not be permitted in the exhibit area until 4:30PM Sunday for the safety of pedestrians inside the Festival**

19. Show does not provide tents but can assist artists in locating a tent.

20. **JUDGING PROCESS OF FINE ART: Fine Artists competing for prize awards must have booth ready and open by 8 AM Saturday for judging process.** Exhibits must have festival booth card posted. Please note that an "in-booth" judging process is under consideration for 2017. Details will be in your registration packet.

21. To qualify for judging, watercolors, graphics, and photographs must be suitably presented and/or framed.

22. No affiliation, ribbons or publications about the artist may be displayed prior to judging.

23. Unacceptable to show: Decoupage, commercial photographs, mass produced jewelry, manufactured bags or belts, non-original or kit work, or commercially produced products

24. Only artists accepted in the jewelry category may display or sell jewelry

25. Exhibitors who fail to show to the Festival without cancelling and artists who leave the event early will not be re-invited.

26. Any breach of the rules/regulations, and policies, forfeits all rights of the artist, and will result in immediate dismissal from the show without a refund.

27. SETUP/BREAKDOWN – Artist are asked to break down to the ground after the show before driving in and packing up on Sunday. Vehicles will not be allowed into the festival area until 4:30PM

28. Fine Crafts- all fine crafts must be original and created by the artist. Jury may request additional information and documentation from the craftsmen.

29. Our emphasis on Student Art at HAF prohibits us from including art of nudes and weaponry.

## REFUNDS

1. Refund of Booth Fee – payment will be returned to you if you are not accepted to Festival
2. Cancellations must be communicated to us in writing by September 1st to receive 80% booth fee refund.
3. No refunds of booth fees will be made after September 1st 2017.

## Booth Information

1. Tents must be professional, 10 x 10 foot with white top canopies and secure side curtains ONLY. ( The minimum tent weight is 45 lbs)
  - No camping tents allowed
2. Weights are required: Minimum weight (professional) is 40 lbs each on all tent legs.
  - Not permitted: raw concrete blocks or bricks, water containers, grid only or stabilizer only without weights
  - Allowed (40 lb each for each tent leg): tube weights, sand bag weights, concrete filled buckets, stabilizer bars with sandbags, weight plates or dumbbells
3. The booth spaces will be marked by the use of tape or flags. Please refer to festival map for booth layout and numbering.
4. Tents may be set up starting Friday, November 3rd from 3PM to 8:00 PM or early Saturday Nov 4th (before 7AM in Fine Art Section). Please note that all vehicles must be cleared from the Fine Art exhibits by 7AM as judging begins at 8AM. Our Fine Craft section has until 9AM Saturday to remove their vehicles from North Beach St.
5. Artists are responsible for their tents, displays, tables etc. **Please ensure that your displays are strong enough to withstand crowds, wind and possible poor weather conditions.**
6. Exhibitors should be prepared with rain covers, tie-downs, and weights. Each exhibitor is responsible for his/her own display in case of loss or damage. Not all booth locations are totally level so levelling devices for displays may be needed. Sorry, but we cannot provide assistance with booth setup.
7. Many booth spaces back up to a grassy median of plants and trees which may limit storage area.
8. Power is not available to artists. The use of generators is prohibited by exhibiting artists due to disturbance to guests and other exhibitors.
9. Artists will be provided with Booth Cards that must be on display throughout the festival. The cards will identify artist name, hometown, category, and space number.
10. Booth Assignments: Please indicate on your application whether an east view or west facing view is desired and or preferred booth location. Booth locations will be communicated to you in September. Unless we are informed otherwise, when an artist receives acceptance to this year's show, and exhibited in the prior year's show, we will make every effort to position artist at or near the location of the previous year's booth(s).
11. No changes of booth assignments will be made unless directed by Festival Chairperson or Artist Contact. (Please know that security is not to direct booth changes)
12. The show layout is designed to ensure a balance in the show, with available corners and 'ends' locations assigned as based on the artist's jury panel scoring and date of application.

## Halifax Art Festival 2017 Artist Agreement

As a condition of my participating in the Halifax Art Festival, I agree to bear all risk and expense and do hereby release, and forever discharge and hold harmless the Halifax Art Festival (HAF), The Museum of Arts and Sciences (MOAS) and its MOAS Guild, The Downtown Development Authority, and the City of Daytona Beach, FL, and their agents, employees, volunteers, artist exhibitors, and all co-sponsors from any and all manner of and from personal liability, injury incurred in my display location, claims, theft, damage or loss to my artwork or other personal property, or injury to my person or helpers regardless of cause in conjunction with any and all involvement/participation with the MOAS, MOAS Guild and co-sponsors and the Halifax Art Festival.

By applying to the Halifax Art Festival I understand that I am agreeing to abide by the all rules and regulations, and their interpretation by the organizing members of the MOAS Guild. I also agree to abide by the instructions, as set out in any and all letters of announcements and guidelines of the Halifax Art Festival. The MOAS Guild committee organizers have the right to expel me as a participant for any inappropriate conduct/behavior which adversely and/or negatively impacts the HAF show experience for other HAF artists, participants, volunteers, and of violation of any stipulations, and that my fees will be non-refundable.

Furthermore I certify that all artwork displayed is my original handcrafted artwork (with collaborator as identified on this application). I understand that the exhibitor tent must meet standards as noted, and I understand that the inclusion of buy/sell or mass-produced items in my display can cause my removal at any time from the Halifax Art Festival without refund. I understand that there will be no refunds if a show is cancelled due to rain, or other adverse weather, or other conditions which affect the safety of the event attendees or vendors. The Application jury fee is nonrefundable. Booth Fees are to be paid at time of acceptance to the show. A completed application is a commitment to exhibit at the Halifax Art Festival in Daytona Beach, FL. I understand that 80% refund of paid booth fees may be obtained prior to September 1<sup>st</sup> upon written notification by the artist of cancellation.

I understand that absolutely no refunds to exhibitors will be made after Sept 1<sup>st</sup> 2017.

I acknowledge:

- The Festival show hours are Saturday Nov 4th 2017 10:00 AM to 5:00 PM and Sunday Nov 5th 2017 10:00 AM to 4:00PM
- Booths in the Fine Art Section must be ready for judging on Saturday morning at 8AM

I have read the entire application and all the regulations and I agree to abide by them. If my application is accepted, the Halifax Art Festival and its organizing volunteers of the MOAS Guild are authorized to use my images, biography, information, to reproduce my artwork through the images I have submitted, and images obtained during the previous or current festival for the purpose of promoting, advertising and marketing of the Halifax Art Festival.